

## Walk in Interview

### **National Programme for Prevention and Control of Cancer, Diabetes, Cardiovascular Diseases & Stroke (NPCDCS)**

Applications are invited for filling up the posts under National Programme for Prevention and Control of Cancer, Diabetes, Cardiovascular Diseases & Stroke (NPCDCS) at Non Communicable Diseases Cell, Gandhinagar on contractual basis on fixed monthly remuneration as follows:

#### **(1) State Programme Officer (SPO) – 1 (One)**

**Essential Qualification:** 1) MBBS or equivalent degree from institution recognized by Medical Council of India. 2) Must have completed compulsory internship. 3) Diploma / Masters in Public Health or MD/DNB in Preventive & Social Medicine / Community Medicine / Community Health Administration / MBA (Health Care Administration). 4) At least 5 years experience in Health Management / Public Health Programme / Health Services after obtaining post graduate degree.

**Desirable:** Experience in Non Communicable Disease Control Program / Projects.

**Age Limit:** Up to 50 years. Retired Govt./Public Sector Officers up to the age of 62 years are eligible to apply.

**Remuneration:** Up to Rs.55,000/- per month (consolidated)

#### **(2) Finance cum Logistics Officer – 1 (One)**

**Essential Qualification:** 1) Inter CA/Inter ICWA/M.Com or MBA (Finance / Material Management) with knowledge of computer. 2) At least 3 years experience in supervisory capacity and knowledge of popular accounting software packages.

**Age Limit:** Up to 40 years.

**Remuneration:** Up to Rs.30,000/- per month (consolidated)

#### **(3) Programme Assistant – 1 (One)**

**Essential Qualification:** 1) Graduate in any stream. 2) Knowledge and experience in office work. 3) A course in shorthand, typing, computer applications desirable.

**Age Limit:** Up to 40 years.

**Remuneration:** Up to Rs.20,000/- per month (consolidated)

#### **(4) Data Entry Operator – 2 (Two)**

**Essential Qualification:** 1) Graduate in any stream. 2) Diploma in Computer Applications. 3) Experience in database designing, excel sheet desirable. 4) Minimum one year of relevant working experience.

**Age Limit:** Up to 40 years.

**Remuneration:** Up to Rs.6,000/- per month (consolidated)

The posts will be filled up for period of 11 months on fixed remuneration as per guideline. Any other allowances and financial benefits will not be paid. The candidates having the above mentioned educational qualification and experience may appear for interview with updated C.V. at **Additional Director (M.S.) 1<sup>st</sup> Floor, Block No.5, Dr.Jivraj Mehta Bhavan, Gandhinagar at 11.00 a.m. on 16/12/2011.** Attested copies of necessary testimonials should be attached with the C.V. The Additional Director (M.S.) will have all rights for decision regarding filling up the above posts.